

# Request for Proposal - Research Study

## Regional Centre for Urban and Environmental Studies, AILSG, Mumbai

(<https://www.aiilsg.org/rcues.html>)

### A. Background:

Regional Centre for Urban and Environmental Studies (RCUES) of All India Institute of Local Self Government (AILSG), Mumbai is established by the *now* Ministry of Housing and Urban Affairs (MoHUA), Government of India (GoI), in 1968, to undertake urban policy research, technical advisory services, and building capacities of municipal officials and elected representatives from the States of Goa, Gujarat, Maharashtra, Rajasthan and UT's of Lakshadweep, Diu, Daman, Dadra & Nagar Haveli in the Western Region and States of Assam and Tripura in North East Region. It is supported by the MoHUA, GoI. The Principal Secretary, Urban Development Department of Government of Maharashtra is the ex-officio Chairman of the Advisory Committee of the RCUES, Mumbai, which is constituted by MoHUA, GoI. RCUES, Mumbai has been empanelled with the Central Government to provide capacity building and technical support to the Local Governments in implementation of schemes and programmes.

### B. Context and Purpose of Research Studies:

RCUES of AILSG, Mumbai undertakes research studies on the topics related to urban governance and service delivery. In the continued COVID times, since the country is struggling to ensure health, delivering safe urban services and bringing businesses back to normal, it's the need of an hour to provide required support to the local governments to overcome this situation, by tackling various challenges during and post pandemic. With this intention, RCUES of AILSG, Mumbai has shortlisted following research areas in support to the respective State and local governments. In view of involving experts from various sectors in the process of undertaking these studies, RCUES Mumbai calls for proposals on the topics listed below –

#### Research Areas for RCUES Mumbai (FY 2021-22)

1	Information System Improvement at ULB level
2	Health and Safety of Sanitation Workers and Livelihood of their Families
3	Gender Responsive Sanitation Services - Case Studies and Recommendations
4	Financial Reforms for Performance Improvement at Local Level
5	Multidimensional Poverty Index
6	Learnings from COVID-19: Urban Governance Perspective
7	Climate Resilient Cities – Local Governance Perspective
8	Environmental Sanitation in Small and Medium Towns
9	Dry/ Plastic Waste Management – Case Studies and Recommendations
10	Urban-Rural Linkages in Service Delivery/ Addressing Challenges with Peri-Urban Areas
11	Financing Faecal Sludge and Septage Management Services
12	Municipal Monitoring Mechanism- Status and Potential Interventions
13	Resource Material/ Guidebook for Role of Elected Representatives in Urban Development
14	Urban Water-Sanitation-Hygiene (WASH) and Environmental Sanitation- Addressing Local Challenges
15	(Any other subject as suggested and justified by the researchers)

### C. About the study:

#### 1. Broader scope of any study

- **Geographical coverage:** coverage/ focus area of the study should essentially be the State Governments and urban local bodies in the respective States and UTs (as listed in the *background* above, and may be based on detail assessment in selected cities of these States and UTs)

- **Output:** the study should deliver an output relevant and useful to the local governments (municipal elected representatives, officials and other staff) in functioning efficiently by tackling the current challenge and implementing various programmes, missions and schemes, with a focus on subject of study, as per the list above
  - Study should consider and review the policies, guidelines and protocols issued by the Government authorities time to time.
  - Study report needs to be developed with inputs from relevant sector experts and stakeholders
- 2. Who can submit a proposal?**  
Any faculty members/ experts/ researchers/ students/ fellows from the renowned universities/ educational institutes or Civil Society Organisations (CSOs) from the States of Rajasthan, Gujarat, Maharashtra, Goa, Assam and Tripura and UTs of Lakshadweep, Diu, Daman, Dadra & Nagar Haveli, with relevant background and experience can submit the proposals. (Any other proposals received may or may not be considered for selection as per the institutional norms)
- 3. Total budget for the study:**  
Total budget for one study = Rs. 5 lakh (including taxes, as applicable)
- 4. Duration of the study:** four to six months (during September 2021- February 2022)

#### About the Study Proposal:

- A. Broader basic outline of any proposal shall include at least-**
- **Background-** national/ state level context, need of study etc.,
  - **About the University/ Organisation/ Entity-** introduction to the entity, strength of entity, earlier experience of working on the similar studies
  - **Introduction to the study-** concept, coverage and scope of study, focus areas, limitations etc.
  - **Approach and methodology-** elaborated approach and methodology, plans for involvement of resources and expert, details of field work if any, work plan with timeline and details of quantifiable deliverables etc.
  - **Budget break-up-** break up of total budget, proposed to be utilised for completion of the study
  - **CVs of key experts/ researchers working on the study-** with relevant experience highlighted
- B. Submission of Proposal:**
- Any eligible entity can submit maximum two proposals on any two different topics from the list above
  - One proposal should not be more than 10 pages
  - Proposals as per the above mentioned outlines and the required attachments, should be emailed to [dir.rcues@aillsg.org](mailto:dir.rcues@aillsg.org) on or before 14<sup>th</sup> August 2021.
  - Proposals with insufficient information may be disqualified
- C. Shortlisting and selection of proposals:**
- RCUES of AILLSG, Mumbai reserves all the rights of shortlisting and selection of proposals, based on its completeness, relevance, potential and application
  - Only those applicants whose proposals are selected will be contacted.
  - Selected entity will be engaged to undertake the respective study, as per the institutional norms and terms & conditions of AILLSG, Mumbai.

In case of any queries, please write to- [dir.rcues@aillsg.org](mailto:dir.rcues@aillsg.org) or call Mrs. Mamata Shetty on 8451001436.